



Ref.: C.L.28.2025

The Director-General of the World Health Organization (WHO) presents his compliments to Member States and regional economic integration organizations, and has the honour to inform them that in accordance with resolution WHA65.19 (2012), establishing a Member State mechanism on substandard and falsified (SF) medical products, the fourteenth meeting of the mechanism will take place from 12 to 14 November 2025 in Geneva, Switzerland.

The meeting will be held in a hybrid format and will open at 10:00 (CET) on Wednesday, 12 November 2025. The working hours will be 10:00–12:30 (CET) and 14:00–16:00 (CET) each day.

In order to participate, delegations are requested to register for the meeting in the INDICO registration system using the following link: https://indico.un.org/e/14thMSM_November2025. The INDICO registration system has a two-step authentication process requiring users to enter more than the conventional password to gain access to the system securely. Users will be asked to enter a password and verify their identity through a verification link in an email sent to the email address/user ID provided at login.

Member States are encouraged to include in their delegations members with expertise in national health and medical products regulatory matters.

Registration includes submitting in INDICO a copy of the credential with the composition of the respective delegation, with details as follows:

- The credentials should be in the form of a note verbale or letter and be issued by the Head of State, the Minister for Foreign Affairs, the Minister of Health, or any other appropriate authority, i.e. Permanent Missions and senior government officials, such as Directors-General for Health.
- Member States will be represented at the fourteenth meeting by not more than two delegates in person. (Due to space restrictions, each delegation may have two persons physically present in the meeting room at WHO headquarters in Geneva, Switzerland).
- Credentials should include the following information for each participant: LAST NAME (in capital letters), first name, title, function, institution, city, gender (unless indicated in title).
- The credentials should clearly indicate the delegates (up to two) registering to attend the meeting in person and/or delegates participating virtually (no limit on numbers).
- Registrations without credentials cannot be approved.

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Registration will be open from **29 September 2025** and should be completed no later than **3 November 2025**. In case of questions related to registration, an email can be sent to: msmech@who.int.

All registered delegates will receive a personalized Zoom link to access the virtual platform.

Documentation for the Member State mechanism meeting will be available at the following link: <https://apps.who.int/gb/SF/> as soon as available in all six official languages.

The Steering Committee of the Member State mechanism will meet on Tuesday, 11 November 2025. Member States will have the opportunity to observe the meeting of the Steering Committee through electronic means. The instructions for registration and link to the session will be sent in advance of the meeting. This will be a different link to the one provided for the fourteenth meeting of the mechanism.

On the margins of the Steering Committee and mechanism meetings, three informal technical meetings are being organized as side events. These will be hybrid meetings and one Zoom link will be provided for the three sessions. Registration for a Zoom link for these sessions can be made in advance at the following link:

<https://who.zoom.us/meeting/register/vYiDyNOWRKaofHE82trkA>.

These informal technical meetings will cover:

1. From alert to action: strengthening risk communication for substandard and falsified medical products. This topic is linked to Activity E – Friday, 7 November from 12:30 to 14:30. This will be an online meeting, in English only with no interpretation, and open to all Member States.
2. Briefing on excipient safety and laboratory capacity: responding to diethylene glycol and ethylene glycol (DEG/EG) risks with innovation and training. This topic is linked to Activity F – Wednesday, 12 November from 16:30 to 18:00. This will be a hybrid meeting, in English only with no interpretation, and open to all Member States.
3. Briefing on draft WHO guidance on how to select and use technologies to screen and detect substandard and falsified medicines. This topic is linked to Activity C – Thursday, 13 November from 16:30 to 17:30. This will be a hybrid meeting, in English only with no interpretation, and open to all Member States.

In the event that any limitations to physical meetings would preclude in-person participation, a decision to adjust the meeting modalities would be taken and communicated to Member States.

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For ease of reference, the schedule can be found below.

Date	Time – indicated is Central European Time (CET)	Meeting	Information
Friday 7 November	12:30–14:30	From alert to action: strengthening risk communication for substandard and falsified medical products	Online meeting – Zoom link
Tuesday 11 November	10:00–12:30	Steering Committee of the Member State mechanism	Steering Committee members only; Member States may observe the meeting virtually
	14:00–16:00		
Wednesday 12 November	10:00–12:30	Fourteenth meeting of the Member State mechanism	Room – Auditorium Z1/Z2/Z3
	14:00–16:00		
	16:30–18:00	Briefing on excipient safety and laboratory capacity: responding to DEG/EG risks with innovation and training	Room – Auditorium Z1/Z2/Z3
Thursday 13 November	10:00–12:30	Fourteenth meeting of the Member State mechanism	Room – Auditorium Z1/Z2/Z3
	14:00–16:00		
	16:30–17:30	Briefing on draft WHO guidance on how to select and use technologies to screen and detect substandard and falsified medicines	Room – Auditorium Z1/Z2/Z3
Friday 14 November	10:00–12:30	Fourteenth meeting of the Member State mechanism	Room – Auditorium Z1/Z2/Z3
	14:00–16:00		

The Code of Conduct to prevent harassment, including sexual harassment at WHO events, is available at the following link: [Code of Conduct to prevent harassment, including sexual harassment, at WHO events](#).

The Director-General of the World Health Organization takes this opportunity to renew to Member States and regional economic integration organizations, the assurance of his highest consideration.

GENEVA, 12 September 2025